

## Evergreen Community Charter School Board of Trustees

### Minutes

Thursday, September 28, 2023

**Attendance:** Joe Spinelli, Mary Ann Lewis, Sherline Eugene, and Eric Noone (Board Members)  
Jill Shoosmith, Nancy Lewis, and Steven Richard (Advisory Members)

Meeting was called to order and Pledge of Allegiance led by President at 7:00pm.

**Executive Session** – No Business to conduct in Executive Session

### Approval of Previous Meeting Minutes

Motion made by Mary Ann and seconded by Joe to approve the August 2023 Minutes. (4-0)

### Recognition of Visitors

No visitors were in attendance.

### Director's Report

- During the month of September, two 6<sup>th</sup> graders returned to their sending schools and two students from the waiting list were enrolled.
- The Charter Renewal Process is being undertaken by a committee this year and includes: Jill, Natasha Keelen, Kathy Yerkes, and Steve Richard. Together they are making good progress. The Renewal Application is due 10/31/2023.
- Field work on the independent audit is scheduled to begin 10/1/23.
- All reconciliations have been completed.
- Once again, Evergreen will participate with a float in the Halloween Parade. This year it is being coordinated by science teacher, Darryl Speicher and constructed by the senior class.
- Part of the information requested in the Charter Renewal is Clearances for all Board members. Board members should please forward their clearances for Child Abuse, State Criminal Background, and FBI Clearances to Nancy.

### Instructional Report by Teachers and Students

#### Business and Financial Affairs

After a review of the Financials, Eric made a motion to approve the August 2023 statements, seconded by Mary Ann. (4-0).

Nancy Lewis reported that a local bank was offering a short term CD at a rate of 5%. After discussion, Sherline made a motion seconded by Joe to open a 5 month \$50,000 CD.

#### Students, Curriculum, and Policy

Eric made the motion which was seconded by Joe to approve the new and updated Policies relating to Board Actions and Community Actions. (4-0)

#### Personnel- Professional Staff

Steve Richard reported a great start to the new year. Our new teacher comes to us with strong skills in classroom management and methodology. School clubs have elected officers and have service projects planned for the next few months. New students have blended in very well. Older students are making a real effort to welcome new students.

#### Open Discussion

#### Adjournment

With no other business to come before the Board, a motion made by Joe and seconded by Eric to adjourn the meeting at 7:45pm. (4-0)

*The next meeting is scheduled for October 26, 2023 at 7:00 p.m.*